



What is a Language Café?

A Language Cafe is a sociable and friendly way to practise languages without attending formal classes.

How and where are Language Cafés run?

A Language Café provides a social space for people to meet, talk and learn languages together in an informal and sociable way. Language Cafes are run for and by the people who use them and can be found in all kinds of places such as cafés, libraries, cinemas, bookshops, schools, pubs and restaurants:

"I have made a couple of new friends, gained confidence, learned and improved my French"

How do I get involved?

There are several ways in which you can get involved in a Language Café by participating in an existing café, setting up a new café or sponsoring a café in your local area. These are detailed in the three sections of this start-up guide.

- Participating in a Language Café
- Setting up a Language Café
- Finding sponsorship for a Language Café

Meet new people

Taste different cultures

Speak other languages

Experience the new café culture

Join the Language Café Community

Participating in a Language Café

How to find a Language Café

If there are Language Cafés running in your area there are a number of ways to find out about them:

- Look on the Language Café website (<u>www.languagecafe.eu</u>)
- Ask at your local library or council
- Check for posters in places were Language Cafés are likely to take place, e.g. cafes, shops, restaurants etc.
- Look in the local press
- Ask around one of the most common ways that information about Language Cafes spreads is through word of mouth.

How to join a Language Café

Language Cafés are not clubs so you don't have to be a member in order to get involved. Simply turn up at the time and place advertised and join in the conversation. Here are a few tips to help you:

- Make sure that you have at least some ability to speak the language of the café you are attending as most are not suitable for beginners
- Introduce yourself, say who you are and why you have come
- Let the café organiser have your name and contact details so you can be kept in touch with Language Café activities
- Make sure you are aware of any Language Café rules or codes of conduct e.g. some cafes will ask you to buy a drink or pay a small contribution towards the café. You can ask for information about these when you turn up for the first time.
- Don't worry about making mistakes in your language everyone will be at different levels
- Don't be afraid to have a go but it is also OK to just listen

"Speaking in front of an audience (instead of speaking with someone in private) added something to my courage to speak"

Find out more about the Language Café experience by registering (for free) for the Language Café blog at <u>www.languagecafe.eu</u>

Getting the most out of your Language Café

Café-goers will come from all walks of life and will have a wide variety of interests so to get the best out of the experience you need to be:

• Open-minded

- Interested in people and other cultures
- Able to listen as well as speak
- Willing to share responsibility for making the Language Café a success

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"The people who come here are all supportive"

Language Cafés are not classrooms so there are never any lessons or tests as such, but on occasion café-goers might find themselves running out of ideas for things to talk about or things to do. A series of helpsheets for café-goers are available to download from the Language Café website <u>www.languagecafe.eu</u>

The following helpsheets are available:

- 1. Let's get started: something to do at the first Language Café meeting
- 2. Activities for a Language Café: some ideas for things to do
- 3. How are things going: questionnaire for café-goers

Setting up a Language Café

Although the number of Language Cafés is growing you might not find one for the language you want in your local area. The good news is that it is easy to set up a new Language Café, and here are five steps to setting up a successful cafe. If after reading this you decide you don't have the time or commitment to do this you could try finding someone else to do it (see Finding sponsorship for a Language Café for more on this).

1. Place – find somewhere for your café to meet What is needed?

- People will need to be seated comfortably, perhaps around a table so that they can talk to each other and share materials e.g. books, newspapers etc.
- A regular time and day to meet (times or days when the venue is less busy or underused, you will need to negotiate those with the venue owner)
- A location that is easy to get to and visible to a wide public
- A quiet place that would still allow you to be able to talk
- A sympathetic 'host' e.g. the café owner, librarian etc.

Examples of good places for Language Cafés

Café, bar, restaurant, pub	These already have the café	
	atmosphere but check that they	
	aren't too noisy or too busy	
Libraries	These are places for the public	
	so should be willing to host	
	community activity such as a	
	Language Café but check that	
	they have a space that is	
	suitable and separate from	
	reading rooms that need to be	
	quiet	
Bookshops	Many bookshops already host	
	social activities such as book	
	clubs or readings and they may	
	have foreign language books as	
	well but check that they can	
	supply a space and will accept	
	refreshments	
Shops	Some small food shops e.g.	
	delicatessens will be interested	
	in or run by people from the	
	countries where the language	
	you are interested in is spoken	
	but check they have seating and	
	that you will not be restricted by	
	their opening hours	
Community centres,	These spaces are ideal in small	
church halls, village halls	communities as they are used to	
etc.	hosting community groups and	
	meetings but check who else is	
	using the centre and who the	
	keyholder is	

Note: Language Cafés are often small so you won't need a large space. If the café becomes so popular that you outgrow the space you can always look for somewhere larger or meet in smaller groups at different times.

2. Pace – how often and when will the Language Café meet?

What is needed?

- A time and day that suits the host
- A time and day when people are likely to come (this will influence the types of people who will come)

• Frequency of meetings – the time and frequency of the café should be fixed (but will need to be discussed with the host and café goers). Weekly or fortnightly is probably best with the meeting lasting about an hour.

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 Regularity – people need to know that the Language Café will be where they expect it to be when they expect it to be!

"I am looking forward to the next meeting. I cannot wait."

- 3. People the café-goers are the key ingredient of a Language Café and will come from all walks of life and will have a wide variety of interests What is needed to be a good Language Café organiser?
 - Open-mindedness
 - An interest in people
 - The ability to listen as well as speak
 - A willingness to take responsibility for making the Language Café a success
 - Some basic skills in the language of the café (unless otherwise stated)

Once the café is up and running the organiser's role may include some or all of the following:

- Recruiting a café-goer to take over responsibility for the day-to-day running of the café
- Facilitating meetings e.g. keeping the conversation going, coming up with ideas for café activities
- Being the native/competent speaker of the language of the café
- Liaising with the venue owner
- Promoting the café in the local area

"I am more prepared to risk speaking French"

Examples of Language Café-goers (based on real participants – names and languages have been changed):

Mary is retired and is looking for a way of meeting people and sharing her interest in French	Caroline is a woman with a German husband and now that she has a baby would like to improve her German to communicate with her baby and
	her husband's relatives
Lotte is a student from	Martin is a freelance teacher of

Denmark who is keen to meet English people and to improve his Spanish	music and loves opera, he is keen to improve his French
Peter has a house in Italy and wants to improve his Italian	Sarah has disabilities that make it difficult to work or attend classes but she loves languages and has taught herself French, Spanish and Dutch
Jane lost her job recently and enjoys the chance to meet people as well as the opportunity to improve her job prospects	Tomasz is a Polish engineer, new to this country, who joined the Language Café in order to get to know people in his local community

Note: it is a good idea to have at least one person who speaks the language well or is a native speaker but you may have to search around for the latter and possibly pay them to help out.

"Learning 'real' language from 'real' people"

4. Publicity – you don't need to use expensive advertising but you will need some kind of publicity What is needed?

- A notice/poster advertising the details of the Language Café in the café venue. Templates for these are downloadable from <u>www.languagecafe.eu</u>
- Information for adult learners following language courses (contact teachers or administrators in the first instance)
- Noticeboards in public spaces e.g. libraries, community centres, churches etc. (you will need to ask permission first)
- Access to community bulletins etc. which can provide free advertising or the local press

Download more advice on publicity: <u>www.languagecafe.eu</u>

5. Price – Language Cafés don't really need to cost anything to run but there may be a few costs to consider

What is needed?

- The venue: usually this will be for free but a café owner may request that café-goers buy food or drink in return for using the space
- If having a native speaker or person qualified in the language is important this may need to be paid for by

contributions from the café-goers or by a sponsor (see Finding sponsorship for a Language Café below)

• Some minor expenses for materials, e.g. photocopies and books or games

Note: Language Cafés are not commercial enterprises. They are run for and by the people who use them and financial contributions should be voluntary and agreed by the group.

Finding sponsorship for a Language Café

To help set up a Language Café or to keep it going it is worth exploring the possibility of sponsorship. This does not necessarily involve the supply of funding or goods but can also be offered in the form of a venue, a facilitator or publicity. In addition it is not just commercial companies that should be approached and indeed there is often more likelihood that a public service will be interested in this type of activity so they are excellent potential sources of sponsorship.

Here are some ideas:

Who	How	Why
Public services such	Providing management	Language Cafés provide
as schools,	and organization	opportunities for a wide
colleges, local	services	range of people to engage
councils,	Funding	in self-improvement
employment offices	Publicity	particularly if they don't
etc. e.g. Local		have access to other
authority		opportunities for reasons of
education service		cost, access and lifestyle
organizing		
Language Cafés in libraries		
libi di les		
Language Café	Organising and running	Many potential venues are
venues such as	the cafe	run by people who either
cafés, bars,	Publicity	speak the language of the
cinemas etc. e.g.	Putting on special	café or who are interested
an Italian	events	in the culture, food etc. It
Delicatessen run by		also gives great added
Italians		appeal to their venue.
Commercial	Providing food and	Many businesses engage in
enterprises such as	drink	charitable work and could
coffee companies,	Funding	support a Café that is of
supermarkets,	Publicity	benefit to a particular
manufacturers	, , , , , , , , , , , , , , , , , , ,	group of people e.g.



		mothers and babies
Cultural associations, clubs and societies such as wine clubs, dance groups	Providing management and organization services Publicity Guest speakers	These societies etc. could work with a Language Café to put on a special event which would promote their area of activity e.g. a Tango class for a Spanish Language Café
Cultural Institutions such as embassies and cultural institutes e.g. the British Council has offices worldwide	Funding Links to the target culture Resources from the target language	These organisations may be able to provide resources to promote their language/culture through the Language Café network

See the Language Café website for more on sponsorship and to read some Language Café stories (examples of real cafés around the world).

"I have met a lot of new friends from all around the world"

www.languagecafe.eu

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